ShareGo

BANF-Manager
BANF-Process on the basis of SharePoint and SAP

ABOUT SHAREGO

As Microsoft Partner of the Year 2016, we have focused on building, developing, integrating and migrating complex MS infrastructures, e.g. specializing in SharePoint, MS Office 365 and Azure (stack), including SAP (HANA). The focus is on security and compliance (eg CAL licensing) - here we develop successful software solutions for our customers with integrated data protection, transparency and optimized control functions.

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CURRENT SITUATION

The process of internal and external order processing for employees in medium to large companies is very costly in business terms - both financially and organizationally. First, purchase requisitions are entered in the SAP R / 3 system. Although this provides support for the procurement process, the interface from the requestor to the approver to the reviewer with a review and approval process is associated with high licensing costs. The various steps of the process flow are usually forwarded to the approving instances via paper-based forms without the control of a workflow management system, or even done on demand and are difficult to understand later. Delays due to transport and long lay times are crucial shortcomings. Other disadvantages are the non-transparent flow of information about the current process status and unforeseen delays due to special routes.

With the BANF Manager, we have developed an efficient solution that automates the approval process of purchase requisitions, making it much easier, faster, and safer. In addition, the process becomes traceable and calculable. The processes that SAP generates - for example, a purchase requisition - are synchronized by adding BANF Manager to SharePoint and the releases are reported back to SAP.

You have a request for advice or are looking for other special solutions?

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YOUR ESSENTIAL BENEFITS

In each department, approval processes can be found whose sequence is almost identical. As a popular example, ordering requirements (BANF) may be mentioned here. Hidden behind these repetitive routine processes are huge potential savings that you can realize with our BANF Manager.

The automation of various approval processes offers the following advantages for your department:

• Reduction of throughput times
• Optimization of the process flow
• Increased transparency through an overall view of the

Number and processing status of current and completed workflows

• Better control of processes compared to non-electronic workflows
• Less manual input required
• Increased process safety
• Promotion and facilitation of cross-local cooperation

Due to the flexible design, it is of course possible to use the workflow to map a broad spectrum of potential application areas:

• Multi-level budget release
• Ticket System
• Establishment of new employees
• Changes to invoices
• Asset Management
• Services
• Automated steering to the right IT staff
• Multi-level approval hierarchy depending on the involvement of key users
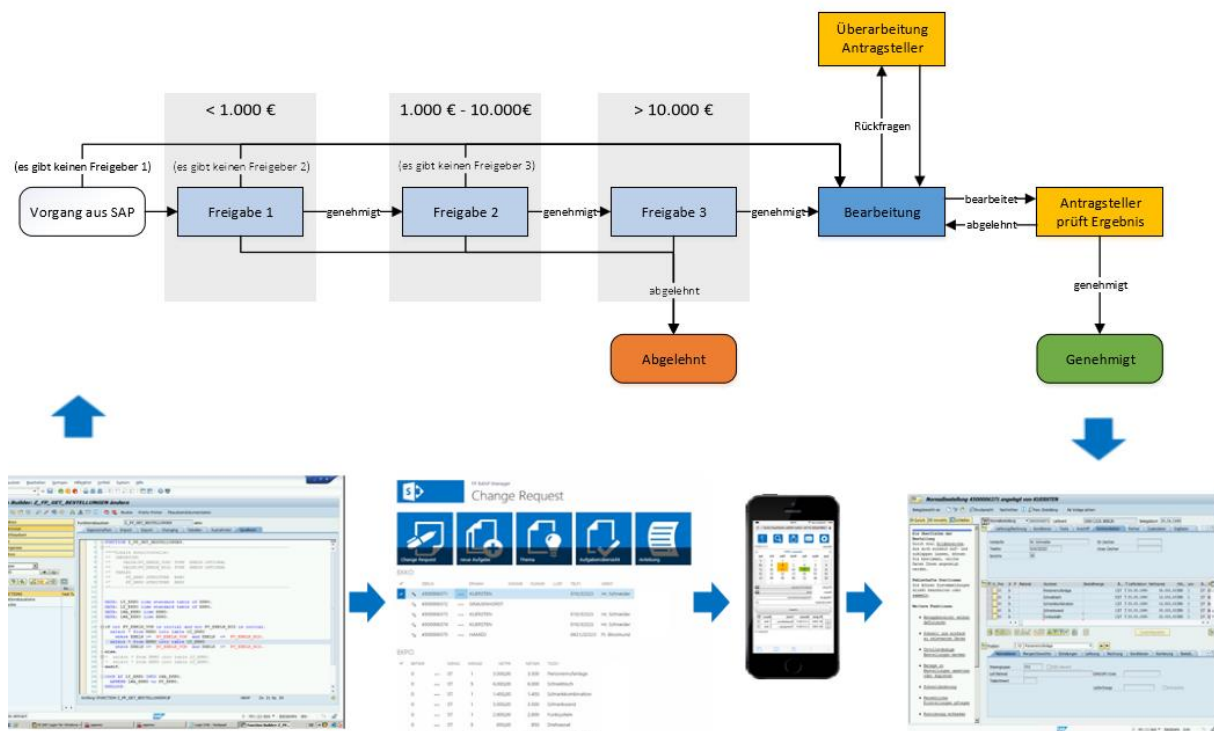• Includes all change request cases from Call Circuit to Access

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THE BANF-MANAGER PROCESS

PROCESS DESCRIPTION

Order requester can quickly and easily trigger an order process from a "Product / Service List":

• Thanks to intelligent workflow management, the BANF manager distributes the order process to the appropriate instances of the process (approver 1/2/3, processor, etc.)

• Budget approvals are made by the appropriate decision makers

• Distribution of (part) tasks to the executing bodies

• Easy and quick query options from the operator to the requester

• Feedback message to the requestor

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SERVER ENVIRONMENT

The foundation for the BANF manager is a SharePoint environment. This is based on a Microsoft Windows Server, a database server (MS SQL Server) and a SharePoint Server. The following 3 services are required for the use of SharePoint: AD, WFE and application server (including the search service).

DEFINITIONS

SharePoint WFE
The SharePoint Web Front End Server (WFE) is the front end of the SharePoint farm, on which server the clients connect.

SharePoint APP Server
SharePoint App Server hosts all resource-intensive services for SharePoint Farm, such as search, managed metadata, service, and user profile service (UPS).

Database server (MS SQL Server)
This is the classic database server. An elementary server that stores SharePoint databases, all configurations, and every content.

Active Directory (AD) Server
As a rule, the SharePoint obtains the user authorization from the MS AD, for this reason the AD server must either be hosted as an additional service or obtained from the customer via a VPN connection. The ShareGo Consulting Team will provide you with the necessary information as to which form of AD connection best suits your needs.

We are happy to advise you on the introduction and the right use of BANF Manager and SharePoint. We look forward to your inquiry by phone or by e-mail at anfragen@sharego.de

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